



इंडियन एसोसिएशन फॉर द कल्टीवेशन ऑफ साइंस

Indian Association for the Cultivation of Science

2ए और बी राजा एस.सी. मलिक रोड, जादवपुर, कोलकाता - 700032, पश्चिम बंगाल, भारत
2A & B, Raja S. C. Mullick Road, Jadavpur, Kolkata - 700032, West Bengal, India

सं/No. : 1.2/557

दिनांक/Dated : 8th May, 2026

कार्यालय ज्ञापन/OFFICE MEMORANDUM

Subject:- Reg- On-the-Job (OJT) training of Foundation Training Programme (FTP) of ASO probationers 2023 & 2024- Visit to Autonomous Bodies.

All concerned are hereby informed that DST Officials will visit IACS on 12th May, 2026. In this regard, Director has approved the following arrangements:

Ms. Rimi Chakraborty - Coordinator
Mr. Ashis Dhar
Mr. Tuhin Subhro

The program will be held in T-201 and the following schedule is proposed:

Programme Schedule Venue:- Room No. T-201, CRAFT	
10:00 A.M.	Welcome Address by Professor Indra Dasgupta
10.15 A.M.	Address by Dean (Administration and Staff Matters)
10.25 A.M.	Presentation on CSS Activities by Professor Sugata Ray
10.40 A.M.	Refreshment Break
10.45 A.M.	Presentation on Establishment by Mr. Gopal Gond
11:00 A.M.	Presentation on General Accounts by Mr. Arup Saha
11:15 A.M.	Presentation on Project Accounts by Ms. Debduutta Mitra
11:30 A.M.	Presentation on Purchase by Ms. Suchismita Mallik

11:45 A.M.	Presentation on Academic Office by Ms. Saswati Bhattacharya
12:00 Noon	Presentation on CCRES and Ministry Compliances by Ms. Rimi Chakraborty
12:15 P.M.	Presentation on Departmental Activities by Ms. Dipanwita Chakraborty
12:30 P.M.	Presentation on Administration by the Registrar
01:00 P.M.	Visit to the Archive
01:30 P.M.	Campus Tour
02:00-03:00 P.M.	Lunch
03:00 P.M.	Departure

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

This issues with the approval of the Competent Authority.


(Sarbani Saha)

कुलसचिव /Registrar

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित/Copy forwarded for information and necessary action to:-

- 1) Director, 2) Deans, 3) Deputy Registrar, 4) Central Secretariat, 5) CSS Office 6) All Chairs of Schools with a request to bring it to the notice of the Faculty members under them; Heads/In-Charges of Units/Centres/Sections with a request to bring it to the notice of all staff and students working under them 6) Ms. Rimi Chakraborty. 7) General Accounts 8) Project Accounts 9) Establishment Section 10) Academic Office.